

CASEWORKER SUPPLEMENTAL ASSESSMENT

The City of Las Vegas Department of Human Resources appreciates your interest in this position. Although you are welcome to attach a resume, a resume may not be substituted for the application or this supplemental assessment. Since this supplemental assessment is an important part of the selection process for this position, it must be fully completed. It has been prepared to give applicants the same opportunity to fully explain their background as it relates to this position. The training and experience information that you provide will be evaluated to determine your eligibility for further consideration. Please type or use black ink (for reproduction purposes). Please attach additional pages using the same format when more space is needed. Please send all application materials to:

City of Las Vegas, Department of Human Resources, 400 Stewart Ave., Las Vegas, NV 89101.

Name: _____

Last **First** **M.I.**

Address: _____

City, State, and Zip Code: _____

1. Describe how your education, training and experience have prepared you for this position.

[illegible]

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2. Describe your experience providing individualized case services and case management for people in rehabilitation and program services settings: **Where is this supported on your Application for Employment?**

[illegible]

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3. Describe your experience in regard to re-entry programs, transitional assistance programs, job development, training, or placement programs designed to restore or assist a person in need as they become established in the community: **Where is this supported on your Application for Employment?**

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- 4. Describe your experience preparing unemployed and underemployed individuals for employment within the guidelines of the Workforce Investment Act (WIA). **Where is this supported on your Application for Employment?****

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5. Describe your experience obtaining documentation from government records systems including Social Security, Department of Motor Vehicles, Selective Service, Immigration, etc.: **Where is this supported on your Application for Employment?**

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6. Describe your experience conducting needs assessments and evaluation of an individual's needs for treatment, support or developmental services, educational, vocational or rehabilitative programs: **Where is this supported on your Application for Employment?**

[illegible]

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7. Describe your involvement in community relations, community outreach, and working with governmental agencies, businesses and not-for-profit organizations: **Where is this supported on your Application for Employment?**

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8. Describe your experience working with any law enforcement or criminal justice agencies, courts or correctional systems. **Where is this supported on your Application for Employment?**

[illegible]

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9. Describe your experience communicating with individuals from a variety of socio-economic backgrounds and ethnicities: **Where is this supported on your Application for Employment?**

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10. What is your experience using computers, Microsoft Office and case management software programs: **Where is this supported on your Application for Employment?**

[illegible]